



Collin County Community College District and
Rockwall Independent School District

Partnership Agreement for 2020-2021

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Collin County Community College District and
Rockwall Independent School District
Partnership Agreement for 2020-2021



Collin County Community College District (Collin College) and the Rockwall Independent School District (Rockwall ISD) hereby enter into the following partnership agreement to provide opportunities for high school students to concurrently enroll in college courses and programs. This agreement is written in accordance with Title 19, Part 1, Chapter 9, Subchapter H of the Texas Administration Code pertaining to partnerships between secondary schools and public two-year colleges.

Collin County Community College District and the Rockwall Independent School District agree to enter into a partnership to award dual course credit. Concurrent enrollment allows students to be enrolled in high school and college at the same time. Dual credit courses are available to concurrently enrolled students and award both high school and college credit for the same class. Unless noted, this partnership agreement applies to concurrent enrollment for dual credit only.

STUDENT ELIGIBILITY

Prior to enrolling in college classes, students must satisfy Texas Success Initiative (TSI) requirements. The TSI assessment is a test in reading, writing, and mathematics that is required of all students taking college-level courses at a public college in Texas. Students must also satisfy all college local assessment requirements.

High school students may be exempt from state-mandated testing if they meet the qualifying standards listed in the current Collin College Catalog. Exemptions may be extended for the SAT, ACT, or STAAR English III or Algebra II tests. Dual credit students may be able to use temporary waivers (TSI waived for one year) with appropriate scores in PSAT, Aspire, STAAR English II or Algebra I.

Students may also be exempt if they are enrolling in workforce education courses contained in a Level I certificate or a program leading to a credential of less than a Level I certificate.

Students must have permission from the high school to enroll. The college must be notified if students are receiving dual credit or if students are early admissions only.

Official high school transcripts are not required to participate in the Collin College Dual Credit Program. However, one may be required to demonstrate college readiness and to confirm academic information such as test scores, grade classification, vaccination, and other pertinent information.

FACULTY SELECTION, SUPERVISION, AND EVALUATION

All instructors will meet the minimum requirements to teach as specified by the SACSCOC.

The college shall select, supervise, and evaluate instructors for courses which result in the award of dual credit.

Instructors teaching dual credit courses will be required to meet the same standards, reviews, and approval procedures used by the college to select all college faculty.

Official transcripts of all faculty must be kept on file at the college.

Embedded faculty are full-time high school teachers hired by Collin College as associate faculty to teach College courses during regular high school hours. During the college course time at the high school, embedded faculty are under the guidance of Collin College and must follow the guidelines and procedures of the College such as but not limited to, curriculum, FERPA, syllabus, college schedule, etc.

Faculty employed with the school district who teach a dual credit course under this Agreement outside of their regular duty hours with the school district are considered employees of Collin College for the purposes of the dual credit course. As employees of Collin College, such faculty will be paid for services rendered under this Agreement in accordance with Collin College's faculty compensation plan.

Faculty employed with the school district who teach a dual credit course under this Agreement as part of their regular duty hours with the school district will not receive additional compensation from Collin College. All Dual Credit faculty qualifications outlined in this agreement still apply. Collin College will pay the school district the equivalent of the current associate faculty rate of pay and dual credit stipend for the course as consideration for the faculty member teaching the dual credit course.

LOCATION OF CLASS AND STUDENT COMPOSITION OF CLASS

Dual Credit courses may be taught on one of the college's campuses, at the high school, online, or at an agreed upon location. During Maymester and Wintermester terms, dual/concurrent credit students may enroll in one online course.

Courses will be comprised of dual credit high school students only or of dual credit high school students and college credit students. High school students will not be allowed to concurrently enroll in college courses for high school credit only.

ACADEMIC POLICIES AND STUDENT SUPPORT SERVICES

The district must provide an atmosphere which promotes a collegiate environment for classes which includes adequate classroom facilities, and ensures no disruptions of college classes for announcements, pep rallies, etc., or removal of students from class to conduct high school related activities. After a term's registration period has started, changes cannot be made to the college's class schedule, unless there are extenuating circumstances.

Dual credit courses will follow the Collin College academic calendar. If the high school calendar is different from that of Collin College, the Independent School District will ensure that a classroom and facilities are available for the scheduled college class.

High school dual credit and concurrent enrollment students will have access to all college academic and student support services including, but not limited to, libraries, electronic library resources, writing centers, tutorial services, assessment, admissions, and academic advisement. Some services are available only on Collin College's campuses.

Per HB1638, all dual credit students receive academic and/or college readiness advising as referenced in the attached Appendix A.

High school dual credit and concurrent enrollment students agree to abide by all Collin College policies and procedures as outlined in the current Student Handbook.

Students with disabilities who need accommodations must apply for disability services, provide current documentation, and be determined eligible for the accommodations at Collin College. Not all students who qualify for modification for high school classes will be eligible for accommodations in college classes.

If determined eligible for academic accommodations at Collin College, students must request accommodations each semester. Dual credit course location will determine who provides the academic accommodation needs determined by Collin College's ACCESS Department. Dual credit course accommodations offered on the high school campus are provided by high school personnel. Dual credit course accommodations offered on a Collin College campus will be provided by Collin College personnel.

ELIGIBLE COURSES

All courses offered for dual credit will be identified as college-level academic courses in the current edition of the Lower Division Academic Course Guide Manual or as a college level technical course in an Associate of Applied Science (AAS) degree or certificate program. Collin College does not offer physical education activity courses for dual credit.

Courses listed in the attached Appendix B have been approved for the 2020-2021 academic year. A course equivalency crosswalk that identifies the number of credits that may be earned for each course completed through the dual credit program in the attached Appendix C has been approved for the 2020-2021 academic year. Programs listed in the attached Appendix D have been approved for the 2020-2021 academic year.

Additional courses may be added with approval from the Independent School District (ISD) and Collin College. An addendum will be created if three or more additional courses are requested by the ISD.

COURSE CURRICULUM, INSTRUCTION, AND GRADING

The college will ensure that a dual credit course and the corresponding course offered at the main campus of the college are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. These standards will be upheld regardless of the student composition of the class.

Students will be expected to meet all requirements of the dual credit and concurrent enrollment class and will receive letter grades on their Collin College transcript. College faculty will provide numeric grades at the end of the semester to be weighted or factored into the student's high school grade point average as determined by the high school district. Mid-term grades will be provided upon request. Faculty members teaching dual credit courses will alert both the college liaison and the designated high school counselor of any students having academic difficulty.

Faculty are conscious of FERPA guidelines when communicating with students about grades. Grade information is not provided over the phone or via non-college e-mail. Currently grades of A, B, C, D, F, and I are awarded by faculty to each student on their college transcript. Grades of "I" are only temporary and must be resolved by the end of the next long semester. Numeric grades are also provided to the high school. If a student withdraws from a course, a "W" will appear on the student's college transcript.

The Grade Appeals Process is available online: <http://www.collin.edu/studentresources/support/gradeappeal.html>.

Faculty will attend faculty meetings and other special meetings called by the division office as needed.

TRANSCRIPTION OF CREDIT

High school and college credit will be added to the students' transcripts immediately by the high school and college upon the student's completion of the dual credit course.

FUNDING

State funding for dual credit courses will be available to both the Independent School District and Collin County Community College District based upon the current agreement between the Commissioner of Education and Commissioner of Higher Education.

Tuition and fees will be collected from high school students unless evidence is presented documenting the high school student's eligibility for the reduced or free lunch program in the school district. All dual credit students are responsible for purchasing their own textbooks and other required course materials.

TERMINATION

It is agreed that either party may terminate this agreement effective thirty (30) days after the receipt of written notification.

ADDITIONAL SERVICES

Both parties agree to add the College and Career Counselors Initiative as described in Appendix E.

APPROVAL SIGNATURES


John Villarreal (Aug 10, 2020 15:29 CDT)

Aug 10, 2020

Dr. John Villarreal, Superintendent
Rockwall Independent School District

Date


Neil Matkin (Jul 21, 2020 10:30 CDT)

Jul 21, 2020

Dr. H. Neil Matkin, District President
Collin County Community College District

Date

APPENDIX A: HB 1638

HB 1638 (85th Legislature, Regular Session), as codified in Texas Education Code, Section 28.009 (b-1) and (b-2), requires the THECB and the TEA to collaboratively develop statewide goals for dual credit programs in Texas. These goals provide guidance to institutions of higher education and independent school districts on components that must be in place to ensure quality dual credit programs are provided to Texas high school students. These statewide goals address enrollment in and acceleration through postsecondary education, performance in college-level coursework, and strong academic advising.

Goal 1: *ISDs and IHEs will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.*

Collin's dual credit website is regularly updated with enrollment guidelines, policies, and program details. This includes ISD registration and payment deadlines, information session schedules, FAQs, forms and links to student resources.

Collin provides dual credit information sessions each spring at all partnering high schools to potential students, parents and school counselors before students enroll into dual credit classes for fall.

On an annual basis, Collin provides two dual credit update sessions to all HS counselors. These include updates on dual credit procedures, testing, ACCESS, as well as shared best practices from school districts. Collin offers a yearly All Star Counselor Conference for all local high school counselors. This event is hosted by Collin's president to honor and reward high school counselors. Breakout sessions with relevant topics are provided and keynote speakers address current issues.

Collin also uses marketing materials to help inform students and parents regarding the benefits of dual credit. The Mobile Go Center is utilized as well. The Mobile Go Center is a 42 foot air conditioned trailer equipped with laptop computers, televisions, a printer, and internet connectivity. It is used for dual credit admissions and registration events as well as promotional events. Collin also has embedded College & Career Counselors at partnering high schools. The College & Career Counselors are part of a new initiative to support local school districts college and career readiness goals. They provide dual credit academic advising, orientations, workshops, and other related services as requested.

Goal 2: *Dual credit programs will assist high school students in the successful transition to and acceleration through postsecondary education.*

Collin College has embedded College & Career Counselors at partnering high schools. The College and Career Counselors are part of a new initiative to support local school districts college and career readiness goals. They provide dual credit academic advising, orientations, workshops, and other related services as requested.

Goal 3: *All dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion.*

All dual credit students receive academic and/or college readiness advising provided by Special Admissions Coordinators and College & Career Counselors. High school dual credit students have access to all college academic and student support services including, but not limited to, libraries, electronic library resources, writing centers, tutorial services, academic accommodations, assessment, admissions, and academic advisement. Per House Bill 5, Collin College also partners with local ISDs to develop and provide courses in college preparatory mathematics and English language arts to prepare students for success in entry-level college courses without the need for remedial or developmental coursework.

Goal 4: *Dual credit students' performance will meet or exceed the level of quality and rigor on subsequent courses.*

Collin College ensures that a dual credit course and the corresponding course offered at the main campus of the college are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. These standards are upheld regardless of the student composition of the class.

Instructors teaching dual credit courses are required to meet the same standards, reviews, and approval procedures used by the college to select all college faculty. Faculty attend professional development opportunities provided by Collin College throughout the year.

APPENDIX B: COURSES APPROVED FOR ROCKWALL ISD/COLLIN COLLEGE DUAL CREDIT FOR THE 2020-2021 ACADEMIC YEAR.

DSAE 1340 Diagnostic Electrocardiography

Cardiac testing including the techniques and interpretation of patient physical assessment. Cover electrocardiography, stress testing, Holter monitoring, vital signs, and cardiovascular pharmacology. Lab required. 3 credit hours.

ECON 2301 Principles of Macroeconomics

Analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy. Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent. 3 credit hours.

ECRD 1111 Electrocardiography

Fundamentals of cardiovascular anatomy and physiology. Includes basic electrocardiography procedures, interpretation of basic dysrhythmias, and appropriate treatment modalities. Prerequisite/Concurrent enrollment: DSAE 1340. 1 credit hour.

ENGL 1301 Composition I

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required. Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent. 3 credit hours.

ENGL 1302 Composition II

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Lab required. Prerequisite: ENGL 1301. 3 credit hours.

ENGL 2332 World Literature I

A survey of world literature from the ancient world through the sixteenth century. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. Prerequisite: ENGL 1302 or ENGL 2311. 3 credit hours.

ENGL 2333 World Literature II

A survey of world literature from the seventeenth century to the present. Students will study works of prose, poetry, dramas, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. Prerequisite: ENGL 1302 or ENGL 2311. 3 credit hours.

GOVT 2305 Federal Government

Origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights. Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent. 3 credit hours.

HIST 1301 U.S. History I

A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and creation of the federal government. Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent. 3 credit hours.

HIST 1302 U.S. History II

A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War, and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration, urbanization and suburbanization, the expansion of the federal government, and the study of U.S. foreign policy. Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent. 3 credit hours.

HPRS 1370 Central Sterile Processing II

This course explores two subsections of the IAHCSCM Certification program: A) Inventory Control-prepares the student with organizational skills needed to control, track and distribute inventory through the use of different techniques in inventory control and distribution, as well as the use of bar codes and radio frequency identification to track inventories. B) Sterile Storage and Distribution-introduces the basic procedures of packaging processes through a comparison of reusable and disposable packaging materials, basic package closure methods, and factors, which affect shelf-life and stock rotation. Lab required. 3 credit hours.

HPRS 1470 Central Sterile Processing I

This course will teach subsections of the IAHCSCM Certification program related to: A) Introduction to Central Service-an introduction to the central service role, surgical supplies, basic and specialty surgical instruments, and packaging and sterilization. B) Infection Control and Occupational Safety-related to the principles and practice of infection control and OSHA guidelines along with common safety and hazards protocols. C) Regulations and Standards-teaches the difference between the regulations and voluntary and regulatory standards, the role and responsibilities of federal agencies that impact Central Services, and the important aspects of the regulations and standards they administer. Lab required. 4 credit hours.

HPRS 1471 Central Sterile Processing III

An exploration of the subsections of the IAHCSSM Certification program: A) Instrument and Instrument Identification-identifying surgical instruments by name and purpose, examination of the process by which surgical instruments are manufactured and prepared for the sterilization process. B) Endoscopic Instruments-proper care, handling and processing of endoscopic instruments. C) Decontamination-describe how reusable equipment, instruments, and supplies are cleaned and decontaminated by means of manual or mechanical cleaning processes and chemical disinfection and the proper use of Personal Protective Equipment (PPE) and Standard Precautions. D) Preparation and Handling-relates to basic principles of various packaging materials and closure methods used for sterilization preparation as they relate to the Association of Advancement of Medical Instrument (AAMI) standards. E) Sterilization-relates sterilization procedures and theory including high and low temperature sterilization, sterilization equipment, types of sterilizers, various cycles, quality assurance concepts, documentation, standards, policies and procedures. Lab required. 4 credit hours.

HPRS 1561 Clinical-Health Services/Allied Health/Health Sciences, General

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. This course is an exploration of teamwork and the application of practical principles in the role of Central Sterile Processing Tech through "hands on" experience. 5 credit hours.

MATH 1314 College Algebra

In-depth study and applications of polynomial, rational, radical, exponential and logarithmic functions, and systems of equations using matrices. Additional topics such as sequences, series, probability, and conics may be included. Graphing calculator required. Lab required. Prerequisite: Met TSI college-readiness standard for Mathematics; or equivalent. 3 credit hours.

MATH 1342 Elementary Statistical Methods

Collection, analysis, presentation and interpretation of data and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology is recommended. Graphing calculator required. Lab required. Prerequisite: Meet TSI college-readiness standard for Mathematics; or equivalent. 3 credit hours.

PLAB 1160 Clinical - Phlebotomy

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills. Direct supervision is provided by the clinical professional. Prerequisite: PLAB 1323. 1 credit hours.

PLAB 1323 Phlebotomy

Skill development in the performance of a variety of blood collection methods using proper techniques and standard precautions. Includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. Emphasis on infection prevention, patient identification, specimen labeling, quality assurance, specimen handling, processing, accessioning, professionalism, ethics, and medical terminology. Lab required. 3 credit hours.

Articulated Credits or Courses:

Conditions of articulated courses are formulated with representatives from the Independent School District and Collin College regarding student evaluation criteria, course content, and exit competencies. Through this agreement, Collin College agrees to articulate college credit for the college level high school courses listed below provided the following requirements are met.

- a) College credit hours only shall be awarded once the student enrolls at Collin College and successfully completes 6 additional credit hours.
- b) Students enrolled in concurrent or dual credit courses may apply credit hours earned with a C or better towards the fulfillment of the 6 credit requirement.
- c) Remedial or developmental course hours taken at the college may not be included in the total credit hours.
- d) Students must satisfactorily complete an end-of-course exam covering student learning outcomes for the articulated course.
- e) The articulated course or courses appear in the college catalog.
- f) The high school agrees that for each student participating in an articulated course, the high school will denote the course with the letter "A" on the student transcript.
- g) Once the 6 credit hours are earned, students will submit the Petition for Articulated Credit form for the articulated credits to be added to their transcripts by the Academic Partnership Office. Petitions must be submitted to Collin College within 12 months of high school graduation.
- h) Successful completion of a high school course eligible for articulated credit does not guarantee that a student will receive college credit for the course.

Rockwall ISD Course	Collin College Course	
Principles of Health Science	HPRS 1271	Introduction to Healthcare System

APPENDIX C: CROSSWALK APPROVED FOR ROCKWALL/COLLIN COLLEGE DUAL CREDIT FOR THE 2020-2021 ACADEMIC YEAR.

2020-21 DUAL CREDIT CROSSWALK				
PEIMS Code	HS Dual Credit Course Title	Possible HS Credit 0.5 = 1 sem 1.0 = 1 year	Collin College Course Title	College Hours
English for Dual Credit				
03220300	English 3 for Juniors ; English 4 for seniors	0.5	Composition I (ENGL 1301)	3
		0.5	Composition II (ENGL 1302)	3
03220400	English 4	0.5	World Literature I (ENGL 2332)	3
03220400	English 4	0.5	World Literature II (ENGL 2333)	3
Mathematics for Dual Credit				
IHE11100	Advanced Mathematics Course	0.5	College Algebra (MATH 1314)	3
03102502	Advanced Mathematics Course	0.5	Elementary Statistical Methods (MATH 1342)	3
Social Studies for Dual Credit				
03310300	Economics	0.5	Principles of Macroeconomics (ECON 2301)	3
03330100	Government	0.5	Federal Government (GOVT 2305)	3
03340100	US History	0.5	United States History I (HIST 1301)	3
		0.5	United States History II (HIST 1302)	3
Health Science				
13020505	Practicum in Health Science II	3	Central Sterile Processing I (HPRS 1470)	4
			Central Sterile Processing II (HPRS 1370)	3
			Central Sterile Processing III (HPRS 1471)	4
			Clinical - Health Sciences/Allied Health/Health Sciences, General Capstone (HRPS 1561)	5
13020505	Practicum in Health Science II	1.5	Diagnostic Electrocardiography (DSAE 1340)	3
			Electrocardiography (ECD 1111)	1
13020505	Practicum in Health Science II	1.5	Phlebotomy (PLAB 1323)	3
			Clinical – Phlebotomy (PLAB 1160)	1

APPENDIX D: PROGRAMS APPROVED FOR ROCKWALL ISD/COLLIN COLLEGE DUAL CREDIT FOR THE 2020-2021 ACADEMIC YEAR.**Associate of Arts (AA) Degree**

The following requirements must be met for an Associate of Arts (AA) award:

1. Earn a minimum of 60 college-level credit hours.
2. Earn a minimum cumulative grade point average (GPA) of 2.0
3. Complete the general education core curriculum of 42 credit hours.
4. Complete a minimum of 18 additional credit hours of degree requirements and electives that are specified on each program's page.
5. Earn a minimum of 18 credit hours at Collin College.

Associate of Science (AS) Degree

The following requirements must be met:

1. Earn a minimum of 60 college-level credit hours.
2. Earn a minimum cumulative grade point average (GPA) of 2.0
3. Earn a minimum of 18 credit hours at Collin College.
4. Complete the general education core curriculum of 42 credit hours.
5. Complete a minimum of 18 additional credit hours of degree requirements and electives.
6. Complete the mathematics and science degree requirements for the AS degree:
 - A. Complete at least six credit hours of mathematics from the AS Math course options. Three credit hours of these mathematics will also meet the Mathematics core requirement.
 - B. Complete at least eight credit hours of natural science from the AS Science course options. A two-course sequence is recommended. These Science courses will meet the Natural Science core requirement.

Associate of Applied Science (AAS) Degree

AAS degrees require 60-68 credit hours with at least half of the coursework in a technical specialty area of the degree. All AAS degrees require a minimum of 15 credit hours of general education. The 15 credit hours of general education coursework must be distributed as follows:

1. At least three semester credit hours from humanities/fine arts;
2. At least three semester credit hours from social/behavioral sciences;
3. At least three semester credit hours from natural sciences/mathematics.

Associate of Arts in Teaching (AAT) Degree

The following requirements must be met:

1. Earn a minimum of 60 college-level credit hours.
2. Complete the General Education Core of 42 credit hours.
3. Earn a minimum cumulative grade point average (GPA) of 2.0.
4. Earn a minimum of 18 credit hours at Collin College.
5. Complete all the courses listed for one of three AAT diploma options.

Collin offers degree plans with three specializations in mind: early childhood through grade 6; middle grades (grades 4-8); and high school (grades 8-12).